

Job Title:	Quality Control Technician	Original Date:	August 2012
		Revised Date:	January 2022
		Approved By:	
Department:	Operations	Reports to:	Senior Project Manager
FLSA Status:	Non-Exempt		

BASIC PURPOSE

Responsible for qualifying product performance and assure delivery of quality products/systems to the market place in conformance with Mazzei QA/QC standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following are the essential functions of the position. The list is not exhaustive, and may be supplemented as necessary.

Responsibilities:

- Provide quality assurance of manufactured and purchased product and performs quality control inspections of manufactured and purchased products;
- Assist in product validation and other research and development projects including bench testing of new Mazzei products and comparative testing of competitive products;
- Assembly, installation, and disassembly of test fixtures and instrumentation;
- Maintain QA/QC Test area organization and cleanliness;
- Perform inspections across all stages of production;
- Compiling test parameters and test results into Excel spreadsheets;
- Promptly communicate quality or compliance concerns to management;
- Travel to remote off-site locations for inspections/start-ups;
- Assist in customer technical support;
- Achieve in depth knowledge QC procedures and US standards;
- Achieve in depth knowledge of all Mazzei products/systems and applications.

Assumes other Key/Special Projects and Assignments as Directed by Senior Project Manager.

JOB SPECIFICATIONS

The following are the knowledge, skills and/or abilities preferred or required to perform this job.

EDUCATION and/or EXPERIENCE:

- Minimum 2 years of experience in inspection or production activities;
- High School Diploma or GED.

SPECIALIZED KNOWLEDGE AND SKILLS:

- Ability to work with hands to inspect and test products and systems;
- Strong Communications and fundamental analytical skills;
- Proficient with MS Office;
- Ability to operate a forklift;
- High attention to detail and self-motivation skills;
- Industrial safety practices and procedures.

EQUIPMENT & APPLICATIONS /WORKING CONDITIONS & PHYSICAL DEMANDS: Reasonable accommodations are possible to enable people with disabilities to perform the essential responsibilities.

- Regularly lift 30-50 pounds
- Regularly perform repetitive tasks
- Regularly possess manual dexterity to put parts or pieces together quickly and accurately
- Specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus
- Requires use of PC.

COMPENSATION

- Compensation based on experience;
- Sick and Vacation Time through Paid Time Off plan;
- Paid Company Holidays;
- 401K Plan;
- Medical, Dental, Vision and Life Insurance Plan.